

Bethel Township, Delaware County, PA
Board of Auditors Meeting

Date of Meeting: November 28, 2011

Location: John L. Myers, Jr. Township Building
1082 Bethel Road
Garnet Valley, PA

Start time: 7:00pm

Secretary's DRAFT Summary Report of the Meeting:

Public Legal Notice of the Meeting was properly given in the Delaware County Times Newspaper for November 28, 2011 at 7:00pm.

Meeting was called to order and a Quorum was established with the attendance of all three Auditors listed below present:

Steve Mancini
Todd Apple
Dawn Saunders

Pledge of Allegiance was conducted

Chairman Mancini stated that the meeting was not being recorded

Motion was made by Dawn Saunders to approve the minutes of the June 22, 2011 meeting. The motion was properly seconded by Todd Apple and the motion was adopted by the board with 3 yes votes (Mancini, Apple, Saunders) and zero no votes.

Old Business

- A. Treasurer's Bond – Article 7 – Resolved
 - a. Chairman Mancini stated that he has verified that the Township Treasurer is covered by a bond in the amount of \$1,500,000USD in accordance with the second class township code
- B. Tax Collector's Audit – Article 9 – Resolved
 - a. Chairman Mancini reported that a copy of the Tax Collector's Audit had been provided to him and that no material deficiencies were found in the audit.
- C. Assessment Hearings – Trash Collection
 - a. The findings and the auditors' determinations were reviewed regarding the trash collection billing. The Board of Auditor's did not find cause to recommend a surcharge be applied to the Board of Supervisors. Detailed Findings are recorded in Exhibit A
 - b. Motion was made by Todd Apple to make the findings available to the public by placing the findings on the website and include in the meeting

minutes. Motion was properly seconded by Dawn Saunders and the motion was adopted by the board with 3 yes votes (Mancini, Apple, Saunders) and zero no votes.

D. Assessment Hearings – Building / New Construction Loan 2010

- a. The findings and the auditors' determinations were reviewed regarding the proper use of funds that were restricted for any use other than the express purpose of the new construction of the Police and Administration Building. The Board of Auditor's did not find cause to recommend a surcharge be applied to the Board of Supervisors. Detailed Findings are recorded in Exhibit B
- b. Motion was made by Todd Apple to make the findings available to the public by placing the findings on the website and include in the meeting minutes. Motion was properly seconded by Dawn Saunders and the motion was adopted by the board with 3 yes votes (Mancini, Apple, Saunders) and zero no votes.

New Business and Correspondence

No new business was discussed and no correspondence was received by the Board.

Public Comment

Mr. Al Remsen of 1641 Pohono Court, Garnet Valley, Pa asked if the Board had determined if the Police Chief had been compensated for supervising the construction of the new Police Building since Board of Supervisor Chairman Al Goer stated that the Chief had supervised the project at one of the past Board of Supervisor's meeting. Chairman Mancini responded that the Board of Auditors was only allowed to make inquiries into the issues that the private auditor stated in the management review letter to the township on March 2, 2011 and this question was not covered in the management letter. Therefore the Board restricted our inquiry into whether the funds were properly used for the construction of the building. The Board found no invoices/ book entries for any payments made to the Police Chief that were documented within the Construction cost centers.

Motion for Adjournment was made by Todd Apple and properly seconded by Saunders and the motion to adjourn was adopted by the Board with 3 yes votes (Mancini, Apple Saunders) and zero no votes.

Meeting was adjourn at approximately 7:45pm

The following four individuals were present at the meeting; Robert Firkser, Patrick Rogers, Ed Miles and Sharon Hannum.